

BLOODBORNE PATHOGENS (BBP) EXPOSURE RESPONSE

STUDENT CHECKLIST

- Wash exposed area immediately.
- Notify supervisor immediately (supervisor to assist with obtaining source lab work).
Have your supervisor document in source's medical record "source of occupational exposure" and that labs were drawn for HIV, HCV, and HBsAg (Hepatitis B surface antigen) with source's consent. *You must report the exposure and have a HIV lab testing done within ten (10) days to receive maximum benefits.*
- Seek post-exposure care as soon as possible but *within 2 hours* of exposure. Students should notify supervisor and follow facility protocol, which may include a visit to Occupational Health Office or the Emergency Department.

OFF-CAMPUS EXPOSURES – FOLLOW FACILITY-SPECIFIC POLICY

- Obtain required forms, procedures, and information from [Campus Health's Bloodborne Pathogens Emergencies](#) site.
- Complete required Tulane OEHS forms for **ALL** BBPE from their [site](#) and email **ALL** completed forms to OEHS at studentinjuries@tulane.edu.

1) Student Report of On-Campus Environmental Injury

2) Blood and Body Fluid Exposure Report and/or Needlestick & Sharp Object

Injury Report EPINet form(s). Form(s) may be initiated by facility of initial injury

Tulane University, The Health Center for Student Care— Uptown 504-865-5255, Downtown 504-988-6929

Health Center Downtown is open Monday-Friday, 8:30 a.m.-5:00 p.m.

Phone: 504-988-6929 (Please leave message) | Fax: 504-988-3217

[Campus Health's Bloodborne Pathogens Emergencies](#)

and can be forwarded to OEHS. If form(s) not initiated at facility of injury, please obtain/complete from link above.

- For LCMC Facilities, report all BBPE via [BSafe](#) icon as an “anonymous” user. Click on “Employee Incident” to complete form. Call Employee Health for follow up instructions as per each facility:



- **CHNOLA** 504.896.2766
CH-employeehealth@LCMHealth.org
- **EJGH** 504.503.4280
EJGHtmhealth@LCMHealth.org
- **NOEH** 504.592.6783
noehevworkerscompnotification@lcmchealth.org
- **Touro** 504.897.8989
TouroEH@LCMHealth.org
- **UMCNO** 504.702.3517
UMCEH@LCMHealth.org
- **Woldenberg** 504.367.5640 ext 490
- **WJMC** 504.349.1882 WJMCEH@LCMHealth.org

- For Ochsner Facilities, report all BBPE by completing a “Self-incident Report” via your Ready Set account.
 - During business hours, students should report to Employee Health. After hours, students should report to the House Supervisor for Instructions.
 - Employee Health or the House Supervisor will assist the student in determining where initial post-exposure care will occur (i.e. ED, Occupational Health Office).
 - Contact information: employeehealth@ochsner.org

- Other Facilities, follow facility protocol: If injury occurs at a student run clinic, please follow instructions below in “On-Campus Exposure” section.

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- Call The Health Center Downtown at (504) 988-6929 to schedule a follow-up for the next business day.

ON-CAMPUS EXPOSURES

- Report to Emergency Department **AND** call The Health Center Downtown at (504) 988-6929 to schedule a follow-up appointment for the next business day.
- Complete the [Student Report of On-Campus Environmental Injury form](#). Complete the Blood and Body Fluid Exposure Report and/or Needlestick and Sharp Object Injury Report [EPINet form\(s\)](#). **Email all completed forms to OEHS at studentinjuries@tulane.edu.**

BILLING INSTRUCTIONS FOR STUDENTS

- Student's insurance should be billed.
- For School of Medicine: After insurance is billed, the balance should be submitted to The Health Center Downtown. For assistance, call The Health Center Downtown at (504) 988-6929.
- Reimbursement will be for reasonable and customary charges for authorized or medically necessary tests as noted in enclosed information. Any additional charges will not be reimbursed.

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